



# **FORWARD PLAN**

**14 February 2022 - 19 June 2022**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
Tel No. 01904 551031**

---

# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

---

## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031.

**EXECUTIVE FORWARD PLAN**  
**ALPHABETICAL LIST OF ENTRIES**

<b>ITEM</b>	<b>PAGE NO</b>
*Acomb Front Street	42
Active Travel Programme – Project Scope	10
*Adoption of Minerals and Waste Joint Plan	26
Application for Community Rights to Bid under the Localism Act 2011	8
Approval of Financial Inclusion Grant Funding and Awards 2022/23	22
Consideration of Objections for ResPark for Broadway West	13
Consideration of objections received for 2020 Annual Review of Traffic Regulation Order Requests	34
Consideration of results from the consultation with residents of Mount Vale Drive, Mount Vale Gardens and Towton Avenue	12
Coronavirus Support to Businesses	6
Decarbonisation Plans	18
Enhanced Partnership for Buses	38
*ePetition: CYC solve the York University related parking, don't just MOVE it	37
*Expression of Interest – Great British Railways Headquarters	20
Financial Inclusion Update	7
*Housing Delivery Programme update – Delivering Affordable Housing on Council Land	30
Inclusive Growth Update	44
Position on use of Signalled Controlled Pedestrian Crossing Technology	11
Request to consult about the reintroduction of a Public Space Protection Order for the City Centre	15
Request to consult about the reintroduction of a Public Space Protection Order for the Union Terrace & Clarence Street Gardens	14
*Request to Extend Home to School Contracts - Pullman	28
*Results of the consultation on additional licensing for Houses in Multiple Occupation (HMO)	45

<b>ITEM</b>	<b>PAGE NO</b>
*Retrofit Programme - Home Upgrade Grant (HUG) Funding	33
*Review of the “Controlling the Concentration of Houses in Multiple Occupation” Supplementary Planning Document 2012 (revised 2014) in response to the Council Motion of December 2021	40
Term dates for school year 2023-2024	23
*Update on action agreed by Executive for City Centre Accessibility	35
Update on E-scooter trials	9
*York 10-Year Skills Strategy	32
York 5 Year Flood Plan Update	36
York Business Week – 2021 Review	17
York Learning Services Self-Assessment	16
York Local Area Energy Plan	19
York Minster Precinct Neighbourhood Plan – Examiner’s Report and Decision Statement	25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Finance and Performance  
Executive Member for Finance and Performance

**Meeting Date:** 14/02/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Coronavirus Support to Businesses

**Description:** Purpose of Report: To provide a retrospective report on schemes and related approvals on a range of business support grants and rate relief funded by Government. This is a follow up report to the urgent 'Coronavirus Update Including Support to Businesses' report to be presented at Executive on 13 January 2022.

The Executive Member will be asked to note the detailed schemes and associated delegated approvals.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Director of Customer & Communities

**Contact Details:**

Simon Brereton, Head of Economic Growth, David Walker

simon.brereton@york.gov.uk, david.walker@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

07/03/22

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Finance and Performance  
Executive Member for Finance and Performance

**Meeting Date:** 14/02/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial Inclusion Update

**Description:** Purpose of Report: To approve the renewed Service Level Agreement with the Welfare Benefits Unit. To receive an update on the Financial Inclusion Steering Group (FISG) 2022/23 grant scheme. Any other updates and decisions pertinent to financial inclusion and the ongoing pandemic.

The Executive Member will be asked to consult with the joint portfolio holder for Housing & Safer Neighbourhoods, to approve the Welfare Benefits SLA , note the FISG grant scheme update and make decisions and/or note updates relating to any other emerging pandemic financial inclusion related matters.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Director of Customer & Communities

**Contact Details:** Pauline Stuchfield, Director of Customer & Communities

pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Cllr Aspden (Executive Member for Finance and Performance) in consultation with Cllr Craghill (Executive Member for Housing and Safer Neighbourhoods).

The Financial Inclusion Steering Group oversee the grant scheme and monitors effectiveness and outcomes in relation to all financial inclusion activities.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Finance and Performance

**Meeting Date:** 14/02/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Application for Community Rights to Bid under the Localism Act 2011

**Description:** Purpose of Report: Presents an application to renew the listing of Holgate Allotments, Ashton Lane, Holgate Road, York as an asset of community value.

The Executive Member is asked to make a decision on whether the above property should be added to the list of assets of community value.

**Wards Affected:** Holgate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** All relevant property owners, members and officers.

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/03/22



## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 14/02/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on E-scooter trials

**Description:** Purpose of Report: To provide an update on the e-scooter trials since roll-out of the shared e-scooter rental scheme in mid-October 2020. To request extension of the trial from March 2022 to November 2022 as per the government decision and request further parking options for the shared e-bikes.

The report will ask the Executive Members to reflect on the success of the scheme to date, approve the extension of the trial to November 2022 in line with government guidance and expansion of parking locations for shared e-bikes.

PLEASE NOTE: This item will be considered in consultation with the Executive Member for Environment and Climate Change.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change,  
Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** James Guilliat

James.Guiliatt@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** All relevant members and officers. Decision will be made in consultation with the Executive Member for Environment and Climate Change.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 14/02/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Active Travel Programme – Project Scope

**Description:** Purpose of Report: A decision is required to confirm the scope of projects within the Active Travel Programme. This report summarises the key points of the current project scopes and seeks formal approval to proceed on this basis

The Executive Member will be asked to approve the presented project scopes.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Christian Wood, CCTV Manager

christian.wood@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant members and officers.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/03/22

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 14/02/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Position on use of Signalled Controlled Pedestrian Crossing Technology

**Description:** Purpose of Report: To outline the Authority's position on the use of signalled controlled pedestrian crossings technology.

The Executive Member will be asked to note the position presented.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Christian Wood, CCTV Manager

christian.wood@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** All relevant members and officers will be consulted as appropriate.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/03/22

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 14/02/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of results from the consultation with residents of Mount Vale Drive, Mount Vale Gardens and Towton Avenue

**Description:** Purpose of Report: The report will consider the objections raised to the proposed 'No Waiting at any Time' Restrictions proposed for Mount Vale Drive, Mount Vale Gardens and Towton Avenue and offer an Officer Recommendation for the outcome.

The Executive Member will be asked to consider the objection and decide on the extent of proposed 'No Waiting at any time' restrictions for Mount Vale Drive, Mount Vale Gardens and Towton Avenue.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** All relevant members and officers will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 14/02/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of Objections for ResPark for Broadway West

**Description:** Purpose of Report: The report will consider the objections raised to the Residents Parking proposal for Broadway West and offer an Officer Recommendation for the outcome.

The Executive Member will consider the objection and decide on the proposed Residents Parking for Broadway West and Westfield Drive.

PLEASE NOTE: This item will be considered by the Executive Member for Environment and Climate Change due to a conflict of interest by the Executive Member for Transport.

**Wards Affected:** Fishergate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change,  
Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Darren Hobson, Principal Engineer Traffic Manager, Ken Hay,  
Traffic Project Officer

darren.hobson@york.gov.uk, ken.hay@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant members and officers will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 17/02/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Request to consult about the reintroduction of a Public Space Protection Order for the Union Terrace & Clarence Street Gardens

**Description:** Purpose of Report: To request permission to consult on the reintroduction of a Public Space Protection Order (PSPO) for Union Terrace and Clarence Street Gardens prohibiting the consumption of alcohol when it is linked to anti-social behaviour.

The Executive Member will be asked to agree that the Council will undertake a 4 week consultation process with local residents and interested stakeholders to determine whether to introduce a PSPO for Union Terrace, Clarence Street Gardens.

**Wards Affected:** Guildhall Ward

**Report Writer:** **Deadline for Report:**  
**Lead Member:** Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Corporate Director of Place  
**Contact Details:** Paul Morrison, Contracts Manager - Acomb Team

paul.morrison@york.gov.uk

### Implications

**Level of Risk:** **Reason Key:**

### Making Representations:

**Process:** Propose 4 week consultation period involving residents, business community, police and Police, Fire and Crime Commissioner.

### Consultees:

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/03/22

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 17/02/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Request to consult about the reintroduction of a Public Space Protection Order for the City Centre

**Description:** Purpose of Report: To request permission to consult on the reintroduction of a Public Space Protection Order (PSPO) for the City Centre prohibiting the consumption of alcohol when it is linked to anti-social behaviour.

The Executive Member will be asked to agree that the Council will undertake a 4 week consultation process with local residents and interested stakeholders to determine whether to introduce a PSPO for the City Centre.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Place

**Contact Details:** Jane Mowat, Head of Community Safety

jane.mowat@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** Propose 4 week consultation period involving residents, business community, police and Police, Fire and Crime Commissioner.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/03/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure and Communities

**Meeting Date:** 22/02/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Services Self-Assessment

**Description:** Purpose of Report: The report will set out York Learning Services' self-assessment summary. It will identify key considerations in shaping York Learning Services' strategic plan for the academic year 2022/23.

The Executive Member will be asked to approve the self-assessment and to comment on issues that will shape the new plan for the next academic year.

The Council aims to give the same 28 days' clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. In this case, the item is being considered as an urgent matter due to a deadline being set for the end of February by Ofsted and the Annual Self-Assessment Report for York Learning requires an Executive Member approval before sending.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure and Communities

**Lead Director:**

Director of Customer & Communities

**Contact Details:**

Angela Padfield, Interim Head of York Learning

angela.padfield@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The service consults and seeks input from the York Learning Improvement Board.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/03/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 28/02/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Business Week – 2021 Review

**Description:** Purpose of Report: To review last year's (2021) York Business Week, outlining key outcomes, feedback from attendees and ideas for how the Council can further develop the initiative through a partnership approach.

The Executive Member will be asked to note the contents of the report and comment on proposals for how the Council can further develop the initiative.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Alex Dochery, Economic Growth Manager

Tel: 552814

alex.dochery@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/03/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 09/03/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Decarbonisation Plans

**Description:** Purpose of Report: Request Executive approval for the allocation of £50,000 from the Carbon Reduction Scheme budget to deliver Decarbonisation Plans for council corporate buildings.

Decarbonisation plans will demonstrate the potential carbon and cost savings that can be achieved across the council estate and quantify the required level of investment to meet net zero. The plans provide the evidence base to access funding from the central government Public Sector Decarbonisation Fund to finance future capital works.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Director of Governance

**Contact Details:** Shaun Gibbons

shaun.gibbons@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The report and associated documents have been developed in consultation with York & North Yorkshire Local Enterprise Partnership and internal stakeholders

**Consultees:**

### Background Documents:

#### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/04/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 09/03/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Local Area Energy Plan

**Description:** Purpose of Report: To present the proposal for Local Area Energy Plan for York, providing a spatial and temporal plan of investable projects to decarbonise the local and regional energy infrastructure.

The project will support lower energy costs, increase the uptake of renewable energy and improve network resilience; while also bringing the ambition of a net zero carbon York by 2030 closer to realisation.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change

**Lead Director:**

Director of Governance

**Contact Details:**

Shaun Gibbons

shaun.gibbons@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

The report and associated documents have been developed in consultation with York & North Yorkshire Local Enterprise Partnership and internal stakeholders.

**Consultees:**

### Background Documents:

#### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/04/22

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Meeting Date:** 09/03/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Expression of Interest – Great British Railways Headquarters

**Description:** Purpose of Report: To agree that York should be part of the GBR HQ competition process as set out by the Great British Railways Transition Team. The draft expression of interest will be shared with the Executive Member for Policy, Strategy and Partnerships in advance of the decision session. It will then be published in advance of the meeting - noting the deadline for submissions is 16 March and York is in competition with several other locations.

The Executive Member will be asked to agree to formally submit an Expression of Interest that shares evidence about why York is the ideal location for GBR HQ in response to the competition for a new HQ location.

The Council aims to give the same 28 days' clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. It has not been possible to give 28 clear days' notice of the intention to make this decision because the terms for the competition, which we are entering, were only made available on 6 February 2022.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Director of Governance

**Contact Details:** Claire Foale, Assistant Director of Policy and Strategy

claire.foale@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

- City leaders and rail sector experts set out the case - December 2021
- Whole Industry Strategic Plan: call for evidence - 4 February 2022
- City leaders and rail sector experts review evidence to inform the Expression of Interest - March 2022

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

04/04/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 16/03/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Approval of Financial Inclusion Grant Funding and Awards 2022/23

**Description:** Purpose of Report: To confirm the total grant funding available following approval of the Budget Strategy 2022/23 and present the recommendations of officers and the panel relating to awards for the Financial Inclusion Grant Scheme Awards 2022/23. These will be funded for up to one year projects that deliver the Council's Financial Inclusion and Council Plan objectives.

The Executive Member will be asked to, in consultation with the Executive Member for Housing & Safer Neighbourhoods, approve or otherwise:

- the final amount of grant funding available for this purpose;
- recommendations of officers and the panel relating to awards for the Financial Inclusion Grant Scheme 2021/22.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Director of Customer & Communities

**Contact Details:**

John Madden, Benefits Assessments Manager, Resources - Financial Services Group

john.madden@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The approach to the 2022/23 grant scheme will be discussed with Executive portfolio holders and will be presented at a public Finance & Performance Decision Session on 14th February 2022.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 15/03/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Term dates for school year 2023-2024

**Description:** Purpose of Report: The Executive Member for Children and Young People is asked to approve the school term dates for schools for whom the Local Authority (LA) is the employer, for the school year beginning in September 2023-2024. The report also updates the Executive Member on a previously agreed strategy for setting future term dates alongside our neighbouring Local Authorities for future school years.

The Executive Member will be asked to approve school term dates for the school year beginning in September 2023.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Ian Cuthbertson

**Lead Director:** Corporate Director of People

**Contact Details:** Rachelle White, School Admissions Manager

rachelle.white@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Consultation process:

Informal consultation through York Education with school head teachers who have been asked to submit any comments/concerns from 07/01/2022 by 07/02/2022

Consultees:

All school head teachers and school business managers.

Any other relevant information:

Neighbouring local authorities have agreed to the same term dates as in previous years. At a recent regional Yorkshire & Humber Admission Authority Group meeting all local authorities in attendance agreed to follow the same term date conventions (the only exemption is the fixed Easter break which is used by only two local authorities).

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/03/22

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** York Minster Precinct Neighbourhood Plan – Examiner’s Report and Decision Statement

**Description:** Purpose of Report: To inform Members of the recommendations made in the Examiner’s Report; to explain the Council’s response to these; and to gain approval of the subsequent Decision Statement to allow the Neighbourhood Plan to proceed to Referendum.

The Executive will be asked to approve the proposed modifications recommended in the Examiner’s Report and the Council’s Decision Statement to allow the York Minster Precinct Neighbourhood Plan to proceed to Referendum.

**Wards Affected:** Guildhall Ward

**Report Writer:** Sophie Thompson- Hall **Deadline for Report:** 03/03/22

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Sophie Thompson-Hall, Development Officer

sophie.hall-thompson@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** All the relevant members and officers.

### Consultees:

**Background Documents:** York Minster Precinct Neighbourhood Plan – Examiner’s Report and Decision Statement

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/03/22

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Adoption of Minerals and Waste Joint Plan

**Description:** Purpose of Report: A new plan to guide planning decisions about minerals and waste in York until 2030 will be considered by Executive.

The Executive will be asked to adopt the Minerals and Waste Joint Plan, which sets out planning policies for minerals and waste developments as well as providing protection for residents, businesses and the environment when plans are considered.

City of York Council, North Yorkshire County Council and North York Moors National Park Authority have prepared the plan, following a decision to work together in 2013.

Since then, much work has taken place, including extensive public consultation and a public examination of the plan by a government Planning Inspector. Modifications recommended by the Inspector have been incorporated into the plan following further consultation.

The Executive will be asked to note the authority has now received the Planning Inspector's report, which says that the plan satisfies all requirements and is sound. As a result, the Executive will be asked to recommend to Full Council adoption of the plan.

**Wards Affected:** All Wards

**Report Writer:** Neil Ferris **Deadline for Report:** 03/03/22

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Neil Ferris, Corporate Director, Place, Kirstin Clow, Interim Head of Strategic Forward Planning

Tel: 01904 55 1448,

neil.ferris@york.gov.uk, kirstin.clow@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:**

**Process:** All relevant members, officers and interested parties.

**Consultees:**

**Background Documents:** Adoption of Minerals and Waste Joint Plan

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/04/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/03/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Request to Extend Home to School Contracts - Pullman

**Description:** Purpose of Report: To seek agreement to the extension of home to school transport contracts with Pullman to 31 July 2024. The current contracts deliver the statutory elements of home to school transport and are cost effective and are not part of the transport savings plan. The extension will allow continuity of a statutory service at a time when the coach industry is still recovering from the impact of Covid.

The Executive will be asked to agree to the extension to 31 July 2024.

**Wards Affected:** All Wards

**Report Writer:** Barbara Mands      **Deadline for Report:** 07/03/22

**Lead Member:** Councillor Ian Cuthbertson

**Lead Director:** Corporate Director of People

**Contact Details:** Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

barbara.mands@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Request to Extend Home to School Contracts - Pullman

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/04/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/03/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Housing Delivery Programme update – Delivering Affordable Housing on Council Land

**Description:** Purpose of Report: The report provides an update on the Housing Delivery Programme and will set out a development budget for the Duncombe Barracks and Burnhome sites. The report will also recommend the appointment of a construction partner and seek grant funding for the proposed tenure mix for these sites and to extend our second hand share ownership scheme. The report will also review the potential for other CYC sites to be included in the Housing Delivery programme – former Askham Bar Park and Ride site and 17-21 Piccadilly.

Executive will be asked to agree the allocation of a development budget from the agreed HRA capital programme, submission of grant funding, procurement decisions and future use of CYC assets for housing.

**Wards Affected:** Clifton Ward; Dringhouses and Woodthorpe Ward; Guildhall Ward; Heworth Ward

**Report Writer:** Nick Collins, Michael Jones, Sophie Round  
**Deadline for Report:** 07/03/22

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods, Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Place

**Contact Details:** Michael Jones, Head of Housing Delivery and Asset Management, Nick Collins, Head of Property, Sophie Round

michael.jones@york.gov.uk, nicholas.collins@york.ov.uk, Sophie.Round@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Public Consultation on Castle Gateway (17-21 Piccadilly)  
Public consultation on Burnhome and Duncombe Barracks sites for Housing Delivery Programme  
Formal consultation as part of Planning Process for Burnhome and Duncombe Barracks

**Consultees:**

**Background Documents:** Housing Delivery Programme update – Delivering Affordable Housing on Council Land

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/04/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/03/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York 10-Year Skills Strategy

**Description:** Purpose of Report: To update the Executive about the development of York's 10-year Skills Strategy through the city's Skills and Employment Board, and to seek support for the Council's role, as a partner, in delivering its shared priorities.

The Executive will be asked to note the contents of the report and support the Council's role in the city's partnership approach to delivery.

**Wards Affected:** All Wards

**Report Writer:** Alison Edeson **Deadline for Report:** 07/03/22

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of People

**Contact Details:** Alison Edeson

alison.edeson@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Draft strategy has been developed through a partnership approach, led by the City's Skills and Employment Board. Scrutiny Committees (Economy & Place and Children, Education & Communities) have helped to shape its development and feedback provided via the Executive Member Decision Sessions (Economy and Strategic Planning) in September and December 2020, and March and April 2021 was taken into account. The final strategy was endorsed at the Executive Member's Decision Session in September 2021.

**Consultees:** Education, training and skills providers, employers and representative bodies, employee representatives, scrutiny committee members and other stakeholders

**Background Documents:** York 10-Year Skills Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/04/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 17/03/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Retrofit Programme - Home Upgrade Grant (HUG) Funding

**Description:** Purpose of Report: To provide an update to the Executive Member on our BEIS Home Upgrade Grant (HUG) submission and retrofit action plan for energy efficiency measures and retrofit action plan.

The Executive Member is asked to note the progress to date, and subject to receiving further funding the decision to procure a new supply chain partner.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Ruth Abbott, Andrew Bebbington, Housing Development Co-ordinator, Jeremy Smawfield

ruth.abbott@york.gov.uk, andrew.bebbington@york.gov.uk, jeremy.smawfield@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant officers and members.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/04/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 22/03/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of objections received for 2020 Annual Review of Traffic Regulation Order Requests

**Description:** Purpose of Report: Consider the objections received following the advertisement of the 2020 Annual Review of Traffic Regulation Order proposals.

The Executive Member will be asked to consider the objections received from residents and officer recommendations before deciding whether or not to approve the orders.

**Wards Affected:** Acomb Ward; Bishopthorpe Ward; Dringhouses and Woodthorpe Ward; Fishergate Ward; Guildhall Ward; Haxby and Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington and New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Rural West York Ward; Strensall Ward; Westfield Ward; Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Geoff Holmes, Traffic Projects Officer

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The items proposed under delegated powers were advertised on 23/04/21 and the items following a public decision session with the Executive Member were advertised on 22/10/21. Both were advertised in the York Press and locally on street with Ward Councillors and Parish Councils notified of proposals.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/04/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 22/03/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on action agreed by Executive for City Centre Accessibility

**Description:** Purpose of Report: The report will provide an update on City Centre Accessibility. It will report progress following November's 2021 Executive decision on Strategic Reviews of City Centre Access and Council Car Parking on the adopted action plan. It will also detail the progress made since the City Centre Access – Security Measures report in January 2022 at Executive.

The Executive Member will be asked to note the progress of the approved actions plans.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The plans have been built upon consultation with individuals and advocacy group. Further engagement is part of the plan as details are developed.

**Consultees:** Further engagement with advocacy groups is being undertaken as plans are being developed.

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/04/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 13/04/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York 5 Year Flood Plan Update

**Description:** Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment on their content and recommended actions.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:**

Development of programme materials with Environment Agency via Regional Flood and Coastal Committee meetings and programme board of all flood alleviation schemes. Bi-annual meetings with Economy & Place Scrutiny. All relevant officers and members.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 19/04/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** ePetition: CYC solve the York University related parking, don't just MOVE it

**Description:** Purpose of Report: The report will acknowledge the ePetition, will present some initial context in terms of the subject of the ePetition "CYC solve the York University related parking, don't just MOVE it" and will present options in terms of responding to the ePetition. This relates to the recently implemented Badger Hill resident parking scheme and the links with the University and the scheme.

The Executive Member will be asked to note the acknowledgement of the receipt of the ePetition, note the context of the petition and consider options for responding to the ePetition.

**Wards Affected:** Hull Road Ward; Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** All relevant members and officers will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/04/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Enhanced Partnership for Buses

**Description:** Purpose of Report: To request approval for the York Enhanced Partnership Plan and Scheme, a binding statutory partnership agreement between the council and bus operators which will:

- replace the existing voluntary York Quality Bus Partnership;
- act as the delivery scheme for the council's Bus Service Improvement Plan; and
- enable the council and York's local bus operators to continue to receive central government grant funding for bus services beyond March 2022.

The Executive will be asked to approve the final text of the York Enhanced Partnership Plan and Scheme, enabling it to take legal effect from 31st March 2022.

**Wards Affected:** All Wards

**Report Writer:** Sam Fryers                      **Deadline for Report:** 07/04/22  
**Lead Member:** Executive Member for Transport  
**Lead Director:** Corporate Director of Place  
**Contact Details:** Sam Fryers

### Implications

**Level of Risk:**                                      **Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** The statutory 'bus operator objection' period is currently ongoing until 8th February, following which a 28-day statutory consultation period will take place, with stakeholders and the public invited to provide their views on the planned scheme. Consultees will include: Bus operators, neighbouring local transport authorities, York residents, passenger representation groups, the Traffic Commissioner for the North East of England, the Competition and Markets Authority.

**Consultees:**

**Background Documents:** Enhanced Partnership for Buses

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/05/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/04/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Review of the "Controlling the Concentration of Houses in Multiple Occupation" Supplementary Planning Document 2012 (revised 2014) in response to the Council Motion of December 2021

**Description:** Purpose of Report: The report responds to the Motion from full Council in December 2021 to review the "Controlling the Concentration of Houses in Multiple Occupation" Draft Supplementary Planning Document 2012 (revised 2014) which is used to determine planning permissions for HMOs through the Article 4 Direction which came into force on 20 April 2012. The Council Motion asked Executive to consider halving the acceptable percentage thresholds to 10% at 'Neighbourhood level' and 5% at 'Street Level'.

The report will identify implications and legal considerations associated with potential changes to the policy.

The report will also consider the findings of a recent Local Government Ombudsman decision on the publication of HMO data.

Executive will be asked to determine the council's policy framework on controlling Houses in Multiple Occupation (HMOs) for consideration as part of the Council's Local Plan.

**Wards Affected:** All Wards

**Report Writer:** Tracey Carter, Sara Dilmamode **Deadline for Report:** 07/04/22

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Tracey Carter, Director Economy, Regeneration and Housing, Sara Dilmamode, Local Plan Project Officer

tracey.carter@york.gov.uk, sara.dilmamode@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to



which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Relevant members and officers.

**Consultees:**

**Background Documents:** Review of the “Controlling the Concentration of Houses in Multiple Occupation” Supplementary Planning Document 2012 (revised 2014) in response to the Council Motion of December 2021

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/05/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/04/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Acomb Front Street

**Description:** Purpose of Report: The report will set out the work undertaken to date to consider improvement opportunities for Acomb Front Street, including the public engagement outcomes, the investment committed to date, and the proposed ideas and next steps in delivery.

The Executive will be asked to:-

- Consider the outcomes of the public engagement and emerging ideas on how to improve the public realm.
- Review the short and long term proposals for improvements to Front Street and the funding available to deliver these.

**Wards Affected:** Acomb Ward; Westfield Ward

**Report Writer:** Andy Kerr, Penny Nicholson      **Deadline for Report:** 07/04/22

**Lead Member:** Executive Member for Economy and Strategic Planning, Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Place

**Contact Details:** Andy Kerr, Head of Regeneration & Economy, Penny Nicholson

andy.kerr@york.gov.uk, penny.nicholson@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Consultation process:  
Public consultation was undertaken in spring/summer 2021 a summary of which is contained in the report. The engagement feedback has been used to directly shape the emerging ideas proposed by the consultants.

Should any of the larger scale proposals be taken forward, further consultation with the public and businesses on Front Street would be undertaken as part of the feasibility and design stage.

### Consultees:

**Background Documents:** Acomb Front Street

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

09/05/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 26/04/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Inclusive Growth Update

**Description:** Purpose of Report: To update the Executive Member on progress with regard to Inclusive Growth in the York economy and on the Council's Inclusive Growth Fund.

The Executive Member will be asked to note the contents of the report and consider reallocations within the Inclusive Growth Fund.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** All relevant officers and members will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 19/05/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Results of the consultation on additional licensing for Houses in Multiple Occupation (HMO)

**Description:** Purpose of Report: The report provides an update on the city-wide, statutory consultation undertaken in 2021 on the potential designation of targeted Additional Licensing Scheme for HMOs with 3 or 4 occupants within the wards of Hull Road, Guildhall, Clifton, Fishergate, Heworth, Micklegate, Osbaldwick & Derwent, and Fulford & Heslington and set forward options to determine whether to designate an additional licensing scheme.

The Executive will be asked to determine whether to designate an additional HMO licensing scheme.

**Wards Affected:** Clifton Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Heworth Ward; Hull Road Ward; Micklegate Ward; Osbaldwick and Derwent Ward

**Report Writer:** Ruth Abbott, **Deadline for Report:** 09/05/22  
Michael Jones

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Place

**Contact Details:** Michael Jones, Head of Housing Delivery and Asset Management, Ruth Abbott

michael.jones@york.gov.uk, ruth.abbott@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Formal City wide Public Consultation with online survey and stakeholder meetings

**Consultees:**

**Background Documents:** Results of the consultation on additional licensing for Houses in Multiple Occupation (HMO)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/06/22